

Club Presidents/Chairpersons:

This instruction sheet is for completion of the **2024-2025 Club Information Form Data Blank**. This form is the dues statement for the upcoming administration. This form is to be completed and submitted to: **CFWC Orange District, Attn: Financial Secretary, P.O. Box 1443, Anaheim CA 92815**. Be sure to use the legal name of the club on the Club Information Form.

You will need to include: **3 Copies of the Club Information Form Data Blank, 1 Club Roster** and **1 Check** for the amount of members included on your Roster. Please notate any new members.

The above forms and check are to be mailed and dated on or before May 1st, 2024.

Remember you must include the following dues:

GFWC.....	\$15.00 per member
CFWC.....	\$ 5.00 per member
Orange District	\$ 2.00 per member

****For a total of \$22.00 per members****

After May 31st, you will begin using the New & Returning Member form to report any new or returning members.

You may email or call Gina Whinery at ginawhinery@aol.com or 714.822.4568 for any questions.

**CLUB INFORMATION FORM (Data Blank)
GFWC California Federation of Women's Clubs**

2024-25 MUST BE TYPED

LEGAL NAME OF CLUB _____	ORANGE District Name	C Area
Incoming President _____		
Address _____ City _____ Zip _____		
Preferred Phone (Hm) (Cell) _____ E-Mail _____		
Club Dean _____		
Address _____ City _____ Zip _____		
Preferred Phone (Hm) (Cell) _____ E-Mail _____		
Club Treasurer _____		
Address _____ City _____ Zip _____		
Preferred Phone (Hm) (Cell) _____ E-Mail _____		
Incoming Recording Secretary _____		
Address _____ City _____ Zip _____		
Preferred Phone (Hm)(Cell) _____ E-Mail _____		

Club Mailing Address _____

Day and Time of Meeting (i.e. 1st Friday at 11:00 a.m.) _____

We have checked the included information for accuracy.

Required Signatures:

President (Outgoing) _____ (Incoming) _____

CLUB PRESIDENTS:

1. Information reported on the Club Information Form will be printed in the CFWC Procedure/Yearbook.
2. Following the election of new officers, **the outgoing Club President** is responsible to complete the Club Information Form, obtain the required signatures, **"and shall deliver 3 copies to CFWC Orange District, Attn: Financial Secretary, P.O. Box 1443, Anaheim, CA 92815 on or before May 1st."** one Club roster listing only the members for which the Club Information Form is being submitted and a Check payable to "CFWC Orange District" for the number of Federation members listed so that the total equals \$22 per member.

GFWC Dues: Current Number of General Members _____ X \$15.00 = \$ _____

CFWC Dues: Current Number of General Members _____ X \$ 5.00 = \$ _____

FEDERATION DUES SUBTOTAL \$ _____

District Dues: Current Number of Members _____ X \$ 2.00 = \$ _____
(For a Total of \$22.00 per Member)

TOTAL AMOUNT TO BE SENT TO DISTRICT FINANCIAL OFFICER \$ _____

'CO' CLUB OFFICERS

Co- _____
Address _____ City _____ Zip _____
Preferred Phone (Hm) (Cell) _____ E-Mail _____
Serving from _____ to _____

Co- _____
Address _____ City _____ Zip _____
Preferred Phone (Hm)(Cell) _____ E-Mail _____
Serving from _____ to _____

Co- _____
Address _____ City _____ Zip _____
Preferred Phone (Hm) (Cell) _____ E-Mail _____
Serving from _____ to _____

Co- _____
Address _____ City _____ Zip _____
Preferred Phone (Hm) (Cell) _____ E-Mail _____
Serving from _____ to _____

Co- _____
Address _____ City _____
Zip _____
Preferred Phone (Hm) (Cell) _____ E-Mail _____
Serving from _____ to _____

Co- _____
Address _____ City _____
Zip _____
Preferred Phone (Hm)(Cell) _____ E-Mail _____
Serving from _____ to _____

