



CLUB AWARD ENTRY FORM

Annual Reporting January 1-December 31, 2019

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| Prepared by: Name: Mary Sprague | | Club: Ebell Club of Fullerton |
| Number of Members in Club (as according to the CFWC Yearbook): 31 | | |
| Reporter's Address: [REDACTED] | | |
| Club Position: President | | CFWC Area: C |
| City: Anaheim | State: CA | Zip: [REDACTED] |
| Email: [REDACTED] | Phone: [REDACTED] | |

Name of GFWC Special Program, Community Service Program, Advancement Area, or ESO

Leadership

The Ebell Club of Fullerton was established in 1917, and shares the community with not only other community service clubs but also with another federated club. Until recently the club owned its own clubhouse and with the sale of the clubhouse while it was profitable it also caused an identity problem as many thought the club had dissolved with the sale.

The City of Fullerton is an established community with minimal new growth. With the funds now available from the sale of the clubhouse, the club's goals are to continue to become more visible, attract new members and contributed more significantly to the community.

Project Title Club Procedures and Information **Hours** 30 **Money Donated** \$150
Each year a club yearbook is published for the members of the club. Included in the Yearbook are the bylaws, calendar (both club and district), federation activities, meeting dates and programs, officers and chairmen and roster information for all club members. A newsletter is published each month to keep members up to date with activities and information. The newsletter is sent via email and snail mail.

Procedure books are given to each officer and chairman at the beginning of each year. Project Information Sheets are given to everyone in charge of an event to be sure that all community service projects and events are recorded. This helps when report writing time arrives.

The President prepares an agenda for every board and general meeting. On the agenda upcoming motions are also included so that everyone has a written agenda of what business will be covered.

Since selling the clubhouse a philanthropy committee has been established to review all requests for philanthropy donations. After the committee reviews the requests a list is prepared for the general members and all requests are voted upon by the entire membership.

Leadership
Ebell Club of Fullerton
Page 2

Project Title Participation of club members in Federation Hours 340 Money Spent \$ 110

The Ebell club is very fortunate in that its current membership includes many active past club Presidents, 5 past District Presidents and 1 Past State President. In addition there is 1 District Officer. At each of the four District Meetings, 5-6 members attend and at District Convention there were 8 in attendance for whom the club paid the registration fees. The President and Dean are also allotted funds to cover the cost of the District Board Meetings.

Project Title Participation in activity as an Officer, Chairman or Committee Member Hours 48

The President prepares an agenda for every board and general meeting. The President met with each of the officers at the beginning of the administration to ensure everyone understood their responsibilities. Committee meetings are held after the General Meeting so that all committee members may attend to help make club plans.

The President and Dean have met bi-monthly to discuss upcoming responsibility.

Project Title Club Activities that foster Leadership Skills Hours 56

All club officers and chairmen write an article for the monthly newsletter. In addition they speak from the lectern giving an oral report of any updated information at the general meetings. Robert's Rules of Order are followed in all meetings and in all voting. All members who were able, that were not elected officers, were asked to serve either as a chairman or a committee member so that everyone was involved.

The President acts as the Leadership Chairman and at the General Meetings gives a short leadership skills building moment.

Project Title Participation in Activities Hours 60

In order to develop better relationships throughout the club, special events have been held just for fun. Lunch and movie was held during the summer to keep the members in touch and a museum trip and lunch was held in the fall after a survey of the members indicated their choices.. The monthly newsletter's time line was established so that everyone would know when to expect it. At the Executive Board meeting informal rap sessions have been held to encourage participation by all board members to become more verbal and involved.